



## College of Education

### Teacher Education Accreditation Manager

College of Education: The Manager of Teacher Education Accreditation manages overall assessment, reporting and continuous improvement for Teacher Education accreditation, with specific attention to the preparation and maintenance of national and state accreditation processes and procedures (e.g., CAEP), including continuous improvement procedures for teacher education at Purdue University in West Lafayette, Indiana.

Manage accreditation-related assessments for licensure programs, including, design and implementation of the quality assurance system for Purdue Teacher Education, nationally standardized assessment and reporting processes for continuous improvement, validity and reliability, e.g., edTPA, CCAST, and, key assessments and reporting processes adopted by individual programs, for areas including candidate recruitment and selectivity, content and pedagogical content knowledge, planning and assessing instruction, clinical experiences, among others. Manage unit accreditation reporting and visits, including, all aspects of national and state accreditation reporting, writing unit and program level self-study reports, and any related follow-up reports, state and national visits and facilitate the organization of data for use in accreditation and state approval processes, and, coordinate annual reporting to national and state accrediting bodies, such as the Council for the Accreditation of Educator Preparation (CAEP) and the state of Indiana. Manage accreditation reporting tools, requiring collaboration with the Director of Strategic Assessment and Director of Information Technology to coordinate the design and implementation of data and document collection, management, and usage. Manage teacher education continuous improvement, including accreditation and continuous improvement initiatives for assessment and reporting for state and national accrediting bodies. Maintain and strengthen a culture of assessment by routinely reviewing assessments and reports to determine necessary adjustments to existing curricula, assessments, data sources and activities, and if any new initiatives should be developed. Represent Purdue's Teacher Education programs at relevant accreditation conferences and meetings, and consistently communicate accreditation status and progress to relevant internal and external stakeholders. Provide training to those involved in accreditation activities, including the development and evaluation of key assessments, data collection, analysis, and interpretation.

Qualifications: Candidates should have at least a Master's degree in a relevant area (PhD preferred) and three to five years of direct experience with teacher education accreditation, including a deep knowledge of accreditation standards, procedures, processes, the ability to handle complex tasks, as well as strong skills in collaboration and communication with multiple stakeholders. Strong leadership ability and collaborative experience, knowledgeable about teacher education issues, including assessment, accreditation, academic program review and continuous improvement. Proficient written and verbal communication skills, excellent organizational skills with attention to detail, ability to develop, implement, and utilize information systems, integrate and utilize technology systems, ability to coordinate multi-level business functions.

Applicants should submit cover letter, resume, and a list of three references through this [link](#). Direct any inquiries to Kathryn Obenchain at [kobenchain@purdue.edu](mailto:kobenchain@purdue.edu). Application screening will begin January 28, 2019 and continue until the position is filled. This is a 12-month, full-time, professional position. Salary is commensurate with qualifications and experience.